

BENTHAM TOWN COUNCIL



Town Clerk:
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2nd November 2022

**There will be a Meeting of the Bentham Town Council on
Monday 7th November 2022 at 7.30 pm
– to be conducted in the Ballroom at Bentham Town Hall.**

All Town Council Meetings are open to the Public and Press.

The press and public may not speak when the Council is in session, but they may make points during the 'comments & concerns' item on the agenda.

C Downey.

02/11/2022: Christine Downey: Clerk/RFO

PRESENTATION AND QUESTIONS 7.00 to 7.25pm.

**By Ian Butterfield, Director of YORGreen Community
Interest Company.**

**Ian will give a short presentation on the availability
of
tree planting grants.**

AGENDA

174. **Apologies** from members unable to attend: -
174.1 To Note Apologies for absence given in advance of the meeting.
174.2 To consider acceptance of reasons for absence – if consideration of reason requested.
175. **Declaration of Interest:** -
175.1 To Note Declarations of Interest not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests.
175.2 To Approve Dispensation Requests – if dispensation request received.

176. To receive **Comment & Concerns**: Public participation – to hear matters raised by members of the public or Cllrs with an interest (that are allowed to speak) either on agenda items or for future consultation.
(**NB**: for non-agenda items Members of the Council are not permitted to respond, except to ask questions for the purposes of clarification; The period of time designated for public participation at a meeting shall not exceed 20 minutes unless directed by the chairman of the meeting. A member of the public shall not speak for more than 3 minutes).
177. To **Confirm the Minutes** of the previous meetings on 17th October 2022. (Paper 2022/169)
- 178. Police Matters: -**
178.1 To receive the **Police Report**, if any, and allow members to ask questions for information.
178.1 To consider if there are any **questions for Zoe Metcalfe, the Police, Fire and Crime Commissioner** and to agree a way forward. (Deadline for submission 14/11/22) (Paper 2022/170)
179. To receive a **report from the Public Safety Officer**, if any, and allow members to ask questions for information.
180. To receive the **Clerks Report** - for information only. (Paper 2022/171)
181. To receive **Reports from Cllr & DCllrs**, if any, and allow members to ask questions for information.
- 182. Bentham Masterplan: -**
182.1 To receive an update on the Bentham Masterplan, if any, and allow members to ask questions for information.
182.2 To agree a response to the consultation survey. (Paper 2022/172)
- 183. Planning: -**
183.1 To consider and comment upon New Planning Applications
183.1.1 2022/24484/OUT. Outline planning application for residential development with all matters reserved except for access. Land North of Lakeber Drive, High Bentham, LA2 7JG.
183.1.2 2022/24502/TPO. T1, Pine, Fell. This tree has recently lost a large limb on the main stem. Ellergill House. Doctors Hill, Low Bentham, Lancaster, LA2 7DZ.
183.2 To receive Planning Decision – see Clerks Report.
- 184. Highway Matters: -**
184.1 To consider the problems caused by the lack of dropped kerbs at the bottom of **Robin Lane**, and to agree a way forward. (Papers 2022/173 and 174)
184.2 To discuss arrangements for the **gritting of pavements** in High Bentham and Low Bentham and to agree a way forward. (Paper 2022/175)
184.3 To consider what work needs to be done in order to bring **Wenning Avenue** to an adoptable standard. (Paper 2022/186)
184.4 To consider and note **Highway Matters** for information. (Councillors can comment on any minor highway issues currently causing concern. NB: Councillors may report all concerns online to NYCC).
185. To agree the **Accounts for Payment**.
186. To consider filling the ordinary vacancies by **Co-Option** and agree a way forward. (Paper 2022/176)
187. To consider appointing **Members as Council Representatives for 2022/2023** and to agree a way forward: - (Paper 2022/177)
187.1 Bentham Area Refugee Support Group (BARSG).
187.2 Bentham Environmentally Sustainable Town (BEST).
187.3 Longstaffe Educational Foundation.
187.4 Patient Representative Group.
187.5 Victoria Institute
187.6 YLCA 2nd branch representative.

188. To consider appointing members to the following **Committees:** -
188.1 Buildings Maintenance.
188.2 Marketing.
188.3 Open Spaces.
189. To consider the following **Draft Policies:** -
189.1 Clerk's Expenses Policy (Paper 2022/178)
189.2 Sickness Absence Policy. (Paper 2022/179)
190. To discuss the **New Website** and agree a way forward regarding: -
190.1 To consider the draft website policy. (Paper 2022/180)
190.2 To nominate two councillors to be Website Managers.
190.3 To review the content currently on the draft site and agree a way forward. (Paper 2022/181)
190.4 Agree a date to go live.
191. **Buildings Matters:**
191.1 To agree a date for the postponed archive evening.
191.2 To discuss the public toilet opening hours and agree a way forward.
191.3 To discuss the position regarding Christmas Trees at the Town Hall and agree a way forward.
192. To discuss concerns regarding **sewage being discharged into the river Wenning** and to agree a way forward.
193. **Transfer of the footprint of the old toilet block at School Hill from Craven District Council to Bentham Town Council:** To consider the terms of engagement and terms of business from Oglethorpe Sturton & Gillibrand, and the draft transfer and agree a way forward. (Paper 2022/182)
194. To receive **Letters of Apology** in respect of the Incident at the Town Hall. (Papers 2022/183 and 184)
195. To consider making nominations for the **Craven District Council Legacy Sub-Committee Award**, and agree a way forward. (Paper 2022/168)
196. To consider the following **Correspondence** and to agree a way forward and/or a response: -
196.1 Letter of 14 October 2022 from Craven District Council regarding "**Parish precept – arrangements for the financial year 2023/24**". (Paper 2022/185)
196.2 NALC Consultations document: PC7-22: **DLUHC Committee Funding Review**. Submission deadline 10/11/22. (Paper 2022/187)
197. To Receive **Reports from Councillors** who represent the Council on other bodies (for information only) - If any.
198. Items for next meeting **and minor items for information** only.
199. Date of next meeting.
200. To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, and by reason of the confidential nature of the remainder of the business, that the public and press be excluded further from the meeting, whilst item **201** is considered: -
201. To consider items of correspondence received regarding the **Community Youth Building** and agree a way forward, if any.

C Downey.

02/11/2022. Christine Downey. (Clerk/RFO).