

BENTHAM TOWN COUNCIL

Minutes of the Council Meeting held on Wednesday 4 April, at 7.30 pm in the Lower Town Hall

Present Cllrs Adams, Faraday, Handford, Marshall, Pritchard, Stannard, Swales, Townson & Vendy. Also DCllr Thompson, the clerk Mrs Burton, the coordinator Mrs Hawkins and 4 parishioners

196. To Receive Apologies from members unable to attend
Cllrs Bridgeman & Taylor, CCllr Ireton
197. To Receive & Record any member's Disclosable Pecuniary Interest in relation to items on the agenda and to receive and decide members' requests for DPI dispensations
Cllrs Swales & Marshall declared a DPI in item 203.1.1, planning application 2018/19031/FUL, as the applicant and a provider of holiday cottages respectively.
198. To Receive Comment & Concerns - none
199. To Confirm the minutes of the previous meeting on 5 March
RESOLVED: That the minutes of the meeting on 5 March be signed
200. To Receive the Clerks Report (for information only) – see end of these minutes
201. To Receive the Police Report & allow members to ask questions for information
None were present but a report had been sent to the clerk. During March there had been one road traffic accident without injury, damage to several parked vehicles on Banks Way and one on Main Street, several litres of milk had been stolen from a property on Butterbergh between 9 February and 2 March, an item of post left by a delivery driver had been stolen from Slaidburn Road, a vehicle had been stolen from a farm at Mewith and an arrest had been made for possession of a class B drug. The ATM had been dragged from Ingleton's Co-Op following jemmying of the store doors, but the ATM had become wedged under a parked vehicle so the perpetrators had fled. This theft had been linked to a spate of ATM thefts across North Yorkshire and the North West. An arrest had been made.
202. To Receive Reports from CCllr & DCllrs (for information only)
DCllr Thompson announced that the Local Plan had been submitted to the Planning Inspectorate. The Inspector will either hold an enquiry or approve the plan for adoption. Craven is working to tackle dog fouling with the imposition of fixed penalty fines. A new government scheme is available for the provision of improved broadband access for businesses, including the self-employed – further details are available from suitable providers, like B4RN.
203. Planning
- 203.1. To Consider and Comment upon New Applications
- 203.1.1. 2018/19031/FUL Change of use of holiday cottages to single dwelling house with annex, and continued use of stables for private use at Bull Copy, Windy Hill, Ingleton, Carnforth
Cllrs Swales & Marshall left the room.
RESOLVED: That the Council had no objections to this application
- 203.1.2. 2018/19051/HH Erection of 2-storey extension at the rear of the property to create a garage (replacing existing vehicular hardstanding area) with office/studio at first floor level at Croft House, 54 Main Street, High Bentham
RESOLVED: That the Council had no objections to this application
- 203.2. To Receive Planning Decisions
- If any (see Clerks Report)
- 203.3. To Receive Correspondence on Planning Issues
- If any (see Clerks Report)
204. Highways Matters
- 204.1. To Receive an update on Parking at Crowtrees following meeting on 6 March
Cllrs had met with David Cairns to discuss the continued problems with parking on the corner.
RESOLVED: That NYCC Highways would start the process to implement double yellow lines on both sides of the road, noting that changing the RTO would take several months
- 204.2. To Receive an update on Flooding issues in Bentham, following meeting on 26 March
Cllrs had met with Stephanie Bracegirdle who had confirmed that the problems around Church beck were the responsibility of the landowner. Cllr Marshall had made an initial contact and would talk with them further as the landowner believed that potentially more than one drain could be blocked

RESOLVED: That the Council maintain a dialogue with the landowner in order to solve the problems with Church Beck

The potential dimensions of the proposed sandbag store had been provided. The clerk had found a plastic box of suitable size but concern was expressed about its suitability for the weight involved. It was agreed to look at metal boxes assuming that the available depth was not critical.

RESOLVED: That metal storage boxes be explored, close to 75cm depth.

- 204.3. To Receive a request for information following the invitation for NYCC Highways to meet with Council members and agree a response

The Council had invited the new Highways Engineer for a meeting. Andrew Mellor, Maintenance Manager had responded requesting an idea of the Council's concerns. Following a considerable discussion a list was compiled to be sent with a request for a date for a meeting.

RESOLVED: That a list of questions and concerns be sent to Andrew Mellor, Maintenance Manager with the request for a meeting

- 204.4. To Agree to respond to the NYCC review of Speed Indicator devices before 21 May

The Council was happy with its current VAS Sign agreement but noted that it had only 2 more years to run and that not all Councils have had access to it, which is why NYCC were reviewing provision at this stage. It was agreed that outright purchase would be too expensive to consider, but that the Council would consider part purchase with other Councils. The clerk agreed to formulate a response for agreement.

RESOLVED: That the Council would consider purchase of equipment with other Councils.

RESOLVED: That the clerk formulate a response for approval at the next meeting

- 204.5. To Consider and Note Highway Matters for Information

Doctors Hill will be closed from 9 to 13 April for gas and water works

Notification had been received regarding possibly illegal works on the Highway close to Big Stone and Highways had been informed

205. To Note the draft minutes of the Open Spaces Committee meeting on 22 March, and consider any recommendations – noted

Information on the costings of phase 2 of the Street Lighting renewal programme had been received. Duke Street & Mayfield Road would be in the region of £25000, including £7500 groundworks, whilst Grasmere Drive would be £9000, including £4000 groundworks. It was agreed that local quotes for the groundworks should be sought, and then compared to the available budget. Duke Street & Mayfield Road should be treated as the priority.

RESOLVED: That the Open Spaces committee should get local quotes for the groundworks and then work within the available budget for 2018/19, giving Duke Street & Mayfield Road lights priority.

206. To Receive an update on the installation of the Low Bentham Play Area and expected opening

Following a meeting with HAGS the Play Area is now theoretically complete but no sign-off documentation has been received. There is an issue with the ground reinstatement which the contractor is to return & finish. The Open Day is planned for 28 April, but this will be dependent upon the sign-off documentation which HAGS are being pressurised to produce. The signage is in production and will be installed when complete.

RESOLVED: That the Play Area be opened on 28 April if the documentation has been received from HAGS by that date.

207. To Receive update on the World War 1 Commemoration preparations and the dedication of the VC stones on 21 April

The stones have been installed, the invitations sent out and the Information Board ordered. As the Royal Fusiliers have asked to bring a wreath for Charles Robertson it was agreed to order one for Theodore Bailey Hardy from the Chairman's Allowance

RESOLVED: That a wreath for Theodore Bailey Hardy be ordered for the occasion

208. To Agree the Adoption of The Council's Draft Information Protection Policy, various Privacy Statements and Consent Forms as part of the compliance with the new General Data Protection Regulations

RESOLVED: That the initial documents and Information Protection Policy be adopted, noting that further documents are still required.

- 208.1. To consider the purchase of LCPAS' Data Protection Pack 2 at £30

RESOLVED: That the Council purchase LCPAS' Data Protection Pack 2 at £30.

209. To Further consider the problems with Dog Fouling in the parish, and agree a way forward, if any

Wane Gray of Craven District Council has a dog fouling campaign, but it appears to be centred on Skipton & Settle. A request should be sent for assistance in Bentham, with a suggestion that covert cameras be installed for a period in the Main Street to catch the regular offenders.

RESOLVED: That Craven District Council be asked to extend their campaign to Bentham and consider installing covert cameras on Main Street

210.To Agree the Accounts for Payment

Yorkshire Water	17.77	HMRC	190.20
YLCA	715.00	Salaries	2417.79
Yorkshire Dales Signage	201.66		
JLA	336.00	Victoria Institute	2500.00
Off-Tech	119.98	Youth Cafe	1000.00
Viking	202.79	Playing Fields Association	1000.00
S1b.com	565.00	Goodenber Play Area	850.00
BT	126.69	Community Bonfire	500.00
Aviva	372.18	Carnival	500.00
Craven District Council	50.29	St Johns Church	500.00
B Rothwell	1190.00	Community Link Cafe	200.00
Thomas Graham	24.59	LASRUG	200.00
Cannon Hygiene	21.85	Tuesday Cafe	150.00
HAGS-SMP	59992.22	Settle Swimming Pool	100.00
NEST	20.32	Age Concern	70.00

RESOLVED: That the accounts for payment are agreed

210.1. To consider the charges for general waste and recycling collection from the Town Hall now that recycling can be done in a single bin

There was considerable discussion regarding this, and the associated problems of the Council bin being generally used by all and sundry, with the conclusion that the status quo be maintained

RESOLVED: That the Town Hall continue with a single general purpose waste bin

211.To consider items of Correspondence

211.1. To receive information on the Consultation on the review into local government ethical standards and agree a response

RESOLVED: That the Chairman will formulate a response for agreement

212.To Receive Reports from Councillors who represent the Council on other bodies (for information only)

Three new residents are moving into the Alms Houses following refurbishments of some of the facilities. The committee is waiting to see how the new Extra Care development on Robin Lane will affect the Alms Houses. The Council was reminded of the Playing Fields questionnaire, as there was still time to respond.

There will be a new train timetable after 20 May with more trains but a change of times to the Lancaster commute. There will also be enhancements to the Station this year.

213.Items for next meeting and minor items only

Another vehicle had hit Bramble Cottage. It was suggested that the Auction Mart needed to be contacted.

Cllrs were reminded about the TIP Coffee Morning on the coming Saturday, the Finance Committee Meeting on 17 April and the Annual Parish Meeting on 25 April.

Cllr Adams thanked the current Council for its service over the last four years and wished all Councillors well in the upcoming election, noting that the next meeting would be of the 2018-2021 Council.

There being no further business, the meeting was closed at 8.55pm

AGENDA ITEM 200)

CLERK'S REPORT TO BENTHAM TOWN COUNCIL, 4 April 2018

1. Planning Decisions Received Since Last Meeting

1.1. GRANTED

1.1.1. 2017/18793/HH Gable extension to south boundary. Ormer window to rear elevation. Single storey garden room to rear at 4 Grasmere Drive, High Bentham

1.1.2. 2017/18483/HH Renovation of existing farmhouse, including upgrading of electrical & plumbing systems. Partial conversion of listed barn to form new dining area & new access to rear garden. Addition of conservation metal roof lights to rear & offshot roofs at Calf Cop Farm, Calf Cop, Low Bentham

1.1.3. 2017/18484/LBC Renovation of existing farmhouse, including upgrading of electrical & plumbing systems. Partial conversion of listed barn to form new dining area & new access to rear garden.

Addition of conservation metal roof lights to rear & offshot roofs at Calf Cop Farm, Calf Cop, Low Bentham

- 1.1.4. 2018/18920/HH Erection of barbeque hut at 5 Butterbergh, High Bentham
 - 1.1.5. 2018/18951/HH Proposed domestic extension to form garden room at Carr House, Burton Road, Low Bentham
 - 1.1.6. 2018/18964/HH Extension to existing kitchen at Firsbank, Mewith Lane, Low Bentham
- 1.2. REFUSED
- 1.2.1. none

2. Planning Correspondence

- 2.1. Lancaster District Local Plan 2011-2031 Publication Stage – representations close 6/4
- 2.2. Arnside & Silverdale AONB Development Plan Document – notice of submission

3. Information Regarding Items Discussed at last Council Meeting (if not on agenda)

- 3.1. Meeting with Flood Risk Officer 26 March – see agenda item
- 3.2. Nicky Goodman, Highways Officer, invited 12 March – see agenda item
- 3.3. Work to front of Town Hall to start end of April
- 3.4. Parish Liaison Meeting to attended by Cllrs Stannard & Adams if possible (not attended)

4. Items for Information – see information folder

- 4.1. Information on the Litter Innovation Fund, to help investigate & implement innovative ways of reducing littering.
- 4.2. The Clerk magazine March 18
- 4.3. Lift Report 15/3
- 4.4. Refugee Support Group invite – Open House 14/4, Methodist Chapel 7-10pm

5. Items circulated by email

- 5.1. Latest Weekly Rural News Digest 5/3, 12/3, 19/3, 26/3, 3/4
- 5.2. Rural Spotlight on Economy 14/3, Heart of the Village 18/3
- 5.3. Rural Opportunities Bulletin 7/3, 4/4
- 5.4. Rural Vulnerability Service – Rural Transport 28/3
- 5.5. CDC News March
- 5.6. Locality Newsletter, 19/3
- 5.7. North Yorkshire Now March & April
- 5.8. NY Police Newsletter 13/3, 16/3
- 5.9. Community First Yorkshire newsletter March
- 5.10. NALC Bulletin 9/3, 23/3
- 5.11. Notice of Election 27/3
- 5.12. Practitioners Guide 2018
- 5.13. War Memorials News, 6/3, 22/3, 3/4
- 5.14. Parish Liaison Meeting notes
- 5.15. Fields In Trust 3/4

6. Progress on Outstanding Matters

- 6.1. Photos of Church Beck etc provided to NYCC Flood Risk Management team 16/1 – met 26 March (agenda)
- 6.2. Craven asked about Low Bentham sandbag store 11 December, awaiting dimensions from Victoria Institute
- 6.3. Street Lighting further discussed by Open Spaces, progressing with NYCC Street Lighting
- 6.4. Craven Area Committee requested to consider Bentham School Crossing, 18 January 2016
- 6.5. Flagpole – donor found, awaiting quotes
- 6.6. Grasmere Drive bench site location permissions received, costs received, CDC to consider